

NOTICE TO RESIDENTIAL TENANCY APPLICANTS

Before any application will be considered, each applicant must achieve a minimum of 100 points from the table below.

Property _____

Occupancy Date _____ Price _____

LAST 4 RENT RECEIPTS	50 POINTS
*DRIVERS' LICENCE	40 POINTS
*PROOF OF INCOME (PAYSLIP)	30 POINTS
PHOTO ID	30 POINTS
PASSPORT	30 POINTS
WRITTEN REFERENCE FROM	
PREVIOUS LANDLORD/AGENT	20 POINTS
COPY OF PHONE BILL/ MOTOR VEHICLE REGISTRATION/ ELECTRICITY BILL/ GAS BILL	
BANK STATEMENT	10 POINTS (EACH)
COPY OF BIRTH CERTIFICATE	10 POINTS

*Mandatory items for the applications to be processed. If these items are not attached to the application it will not be processed!

All applicants for tenancy are referred to the Tenancy Information Centre of Australia for confirmation of details supplied.

RESIDENTIAL TENANCY APPLICATION

Proposed property _____

Full Name _____ DOB ___/___/___

Current Address _____

_____ Phone _____

Period of occupancy _____

Current Lessor/Agent _____

Address _____ Phone _____

Previous Address _____

Period of occupancy _____

Was Bond refunded in full _____

If not, why not? _____

Pets _____

Are they registered with any organisation or council? yes / no

If yes who? _____ Registration No: _____

Marital Status _____

Number of Children _____ Ages _____

Car Reg _____ State _____ Drivers License No. _____ State _____

18+ Card _____

PERSONAL REFERENCES

Full Name _____

Address _____ Phone _____

Relationship _____ How long known _____

Full Name _____

Address _____ Phone _____

Relationship _____ How long known _____

Full Name _____

Address _____ Phone _____

Relationship _____ How long known _____

IF STUDENT

Name of college, TAFE or University _____

Faculty/Course _____

Student Union No _____ Student ID No _____

OCCUPATION

Current occupation _____

Current employer _____

Address _____ Phone _____

Period of employment _____

Weekly salary _____ Nett _____

If employed for less than 6 months – previous employer _____

IF SELF EMPLOYED

Name of business _____

Industry _____

Address _____ Phone _____

BUSINESS / WORK REFERENCES

Full Name _____

Business / Work Name _____

Address _____ Phone _____

Full Name _____

Business / Work Name _____

Address _____ Phone _____

Full Name _____

Business / Work Name _____

Address _____ Phone _____

OTHER RELATIVE NOT LIVING WITH YOU

Full Name _____

Address _____ Phone _____

PARENTS / GUARDIANS

Parent/Guardians Full Name _____

Address _____ Phone _____

DISCLAIMER/AUTHORITY

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further authorise the letting agent to contact and or conduct any inquiries and or searches with regard to the information and references supplied in this application.

I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and eligible to enter into this agreement.

I, the said applicant, do solemnly and sincerely declare:-

1. I have inspected the property located at _____.
2. I have of my own accord decided that I wish to rent the aforementioned property (see point 1 above) commencing ____ / ____ / _____ for a period of _____.
3. I have been informed, understand and agree that the rental for the aforementioned property is to be \$ _____ per week and that this rental is within my means to support.
4. I have been informed, understand and agree that the rental for the aforementioned property is to be paid every _____ and is to be _____ weeks paid in advance at all times.
5. I have been informed, understand and agree that the rental bond for the aforementioned property will be \$ _____ and I further agree and undertake to pay the rental bond on / before signing the tenancy agreement. I further authorise the letting agent to attend to all details regarding the lodgement of the rental bond with the appropriate authority.
6. I have been informed, understand and agree that should the full amount of the rental bond not be paid by the signing of the tenancy agreement, I authorise the letting agent to apply all or part of the subsequent rental payments to be apportioned to finalising of the rental bond for the aforementioned property.
7. I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from the information supplied on the tenancy application submitted by me.
8. I have been informed, understand and agree that should there be a requirement to commence proceedings for recovery of rent, repairs and or damage to the aforementioned property during the term or at the expiration of the tenancy agreement all costs associated with these proceedings shall be able to be recovered from me.
9. I have been informed, understand and agree that this property is covered by the Barclay MIS Landlord Protection Plan.

10. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.

PRIVACY ACT ACKNOWLEDGEMENT

In accordance with Section 18n(1)(b) of the Privacy Act 1998 (Cth) I authorise you to give information to and obtain information from all credit providers and references named in this application. I understand that this can include information about my credit worthiness, credit standing, credit history or credit capacity. I understand this information may be used to assess my application.

Applicant's full name _____

Applicant's signature _____