

Moving House Checklist



When you move house, you will need to advise a number of people of your change of address. This checklist, while not exhaustive, may be of some assistance.

POST OFFICE – It is advisable to have your mail redirected to your new address. Your local Post Office will arrange this for a small charge.

TELEPHONE – You will need to advise Telstra the date for disconnection at your existing residence if appropriate and request connection at your new address. This can be done through your local Post Office or any Telstra Business Office.

ELECTRICITY/GAS – Your distribution authorities require dates for meter reading and disconnection at your present address and reconnection at your new address

FINANCIAL INSTITUTIONS – Advise relevant financial institutions of your change of address (eg. building societies, finance company, bank, credit cards)

INSURANCE POLICIES – Your insurance company should be advised of your change of address for life and car insurance policies. Houseowners' and Householders' content policies will need to be transferred or new insurance effected.

CAR REGISTRATION – Advise the main Roads Department in writing of new address, with details of your car registration.

DRIVERS LICENSE – Have your license endorsed with your change of address at your local Police Station.

DOCTOR DENTIST – Remember, your doctor and dentist have your medical records

MILKMAN/NEWSPAPERS & MAGAZINES – Arrange cancellation of delivery at your present address and finalise your account.